

Sydney Metro West – Eastern Tunnelling Package

Out-of-Hours Work Permit Form

This form is the permit system under the Sydney Metro West – Eastern Tunnelling Package Out-of-Hours Work Protocol required by condition D24 of [SSI-19238057](#)

This form is to be used to apply for and approve of Out-of-Hours (OOH) Work. This form is to be used in accordance with the Sydney Metro West – Eastern Tunnelling Package Out-of-Hours Work Protocol. Each OOH Work Permit application form and all applicable appendices must be submitted to Sydney Metro as one PDF file at least **21 calendar days prior** to the commencement of the proposed OOH Work.

1. OOH Work Application	
Sydney Metro Project:	West
Contract:	Eastern Tunnelling Package
Applicant:	
Application Title: E.g. 'Smith St service relocation works'.	
Applicant's Reference Number: E.g. 1, 2, 3, etc.	
Application Date: Original submission date (resubmission date in parentheses if applicable).	
Revision Number:	
Relevant Planning Approval:	SSI-19238057
Sydney Metro will complete the following:	
Sydney Metro Application Number:	
iCentral Number:	

2. Proposed OOH Work Details	
Description of works, including: <ul style="list-style-type: none"> Work methodologies. List of plant/equipment to be used. Location Map (and/or Environmental Control Map) attach as Appendix 1, indicating location of works, plant/equipment locations and receivers (including distance to nearest receiver for noisiest plant/equipment). Traffic Management Plan and/or Traffic Control Plan if applicable as Appendix 2. 	
Timing of works: Including proposed dates/times works are planned to be undertaken outside approved hours <ul style="list-style-type: none"> Duration - commencement and completion of total activity Start and end times per shift Breakdown of the description of works across each shift including any activity/plant specific timing or duration restrictions to be applied 	

<p>If works exceed one shift, include in Appendix 3 a works activity schedule indicating frequency of consecutive OOH work shifts (i.e. number of nights per week, nights per month)</p>	
<p>Are the works being undertaken for safety reasons, such as required by a Third Party permit? (Y/N) Include evidence in Appendix 4</p>	
<p>Are the works being undertaken under a negotiated agreement? (Y/N) Include evidence in Appendix 4</p>	
<p>Justification: Describe why the work cannot be completed in approved hours. Demonstrate how the proposed OOH work has considered OOH Period prioritisation. Identify if the COVID-19 Health Order is applicable. Program acceleration is generally not accepted as a justification.</p>	

3. Cumulative Impacts

<p>Document the relevant details of any other OOH work (Sydney Metro or otherwise) that will impact the same receivers as those being impacted by these proposed works either concurrently or within 3 days of the start or end of these proposed works.</p>	
<p>If other works have been identified, how have the proposed works been coordinated to ensure appropriate respite is provided?</p>	

4. Assessed Noise and Vibration Impacts and Standard Mitigation Measures

<p>Are works likely to exceed: 1. NML's, 2. Vibration criteria 3. Generate ground-borne noise > 35 dBa</p>	CIRCLE RESPONSE	
	<p>Yes DNVIS required</p>	<p>No Attach assessment as Appendix 5</p>
<p>Title of the DNVIS and Revision Number</p>		
<p>Activity reference from DNVIS: Attach the section(s) describing the noise and vibration impacts of the proposed works as Appendix 5</p>		
<p>For works during the Night Time OOH Period assess and indicate:</p>		
<p>Potential for sleep disturbance events</p>		
<p>Potential noise awakening events Describe how often (potential number) and when in the shift awakening events are likely to occur, and how the noise levels of the awakening events compare to ambient noise levels</p>		
<p>Implementation of all 'feasible and reasonable' mitigation measures in accordance with the CNVS and CoAs D25, D26, D28</p>		

Outline the standard <u>noise</u> mitigation measures that will be implemented during the proposed OOH work:	
Outline the standard <u>vibration</u> mitigation measures that will be implemented during the proposed OOH work:	
What community consultation <u>has been undertaken already</u>? Insert website link to the Newsletter(s) issued covering the works.	
Have any specific mitigation measures been identified through community consultation undertaken?	

5. Additional Mitigation Measures

Quantitatively summarise the worst-case predicted noise and vibration impacts specific to the proposed OOH work for each OOH period on the nearest receivers and compare these against the respective management levels.	Worst-case predicted noise impact summary: <ul style="list-style-type: none"> • • • Worst-case predicted vibration impact summary: <ul style="list-style-type: none"> •
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Using **Error! Reference source not found.**3, 4, 5 and 6 from the OOH Work Protocol indicate below:

- Which Additional Mitigation Measures (AMMs) are applicable for consideration,
- Which of those applicable for consideration are planned to be implemented

Additional Mitigation Measures	Applicable for Consideration? Y/N	To be Implemented? Y/N	Justification/Details For AMMs that are applicable for consideration but are not being implemented, justify why the AMM is not being implemented. For AMMs that are being implemented, provide details on how the AMM is being implemented (e.g. which receivers are being offered RO, AA, etc.).
Letter box drops			If drafted/ distributed already, attach applicable Notification as Appendix 6.
Monitoring			Complete section 6 if monitoring is to be implemented.
Individual briefings			
Project specific respite offer			
Alternative accommodation			

6. Monitoring as an Additional Mitigation Measure

Type	Reason for monitoring	Proposed location/ timing
Noise		
Ground borne Noise		
Vibration		

7. Contractor’s Contact Details

Contractor Personnel	Name	Contact Number
Applicant (Project team):		
Environment Manager:		
Community Manager:		
Contractor’s 24hr contact person in charge of the OOHW on this form:		

8. Applicant Sign Offs

Contractor’s Identification of Risk Level (circle one):	LOW	or	HIGH*
Applicant’s Name & Position:			
Applicant’s Signature:			
Date & time:			
Applicant’s Environment Manager Name:			
Applicant’s Environment Manager Signature:			
Date & time:			
Applicant’s Community Manager Name:			
Applicant’s Community Manager Signature:			
Date & time:			

* DPIE approval for High Risk Work to be attached

Determination Page

Step 2 – Acoustic Advisor		Step 3 – Environmental Representative
OOHW Classification Action	LOW – Review and Endorse under A37 (d) and (e)	LOW – Consult with AA and Approve under D24(a)(ii)
	HIGH - Review and Endorse under A37 (d) and (e)	HIGH – Review only
OOHW Risk Level Confirmation under D24(a)(i) (circle one)	LOW or HIGH*	LOW or HIGH*
Signature:		
Name:		
Date:		
Conditions:		

* DPIE approval for High Risk Work to be attached

Appendix 1: Location Map (and/or Environmental Control Map)

Appendix 2: Traffic Management Plan and/or Traffic Control Plan

(if applicable)

Appendix 3: Works Schedule

Appendix 4: Third Party permits / Negotiated Agreement

Appendix 5. Supporting Evidence for Noise & Vibration Impacts (e.g. Detailed Noise & Vibration Impact Statement)

Appendix 6: Community Notification

(if applicable and already drafted)